

Colorado-Wyoming Chapter of the American Fisheries Society

ExCom Meeting/Conference Call

December 2, 2014, 9:00am

CPW Northeast Regional Office, Fort Collins

Notes: Rick Henderson

Attendees: Dan Brauch (President), Bobby Compton (Vice President), Rick Henderson (Secretary/Treasurer), Paul Gerrity (Past President), Tyler Firkus (UW Subunit President), Mandi Brandt, Boyd Wright, Ryan Fitzpatrick, and Jesse Lepak

Phone: Greg Anderson and Christina Barrineau

The meeting was called to order and a quorum was established. The agenda was unanimously approved with the addition of update on 123 signup (Paul and Ryan). Minutes from July 2014 Excom meeting were unanimously approved (Bobby and Tyler).

Secretary/Treasurer report (Rick Henderson)

To date, the checking balance is \$37,426.05 with \$894.24 in expenses since the annual meeting. The savings balance is \$12,135.86. Tax preparation for FY13 cost \$690.98. This cost more than budgeted so will increase amount in FY 16 Budget.

We discussed the idea of moving surplus funds in the checking account into our WDAFS endowment fund. No decisions were made.

Chapter Taxes (Bobby Compton)

Taxes have been filed for FY13. No Student sub-unit updates on Taxes. Paul will work with Eriek Hansen to help sub-units with their taxes.

2015 Annual Meeting and Committee Updates (Dan Brauch)

Registration (Kevin Gelwicks) –

We will use 123 signup at a cost of 6%. The registration website will be open by late December. Kevin needs a list of registration prices, banquet, and continuing education. Tentative registration costs will be member- early \$155, late \$175, student- early \$70, late \$85, retired are free, non-member- early \$170, late \$190, young professional- early \$85, late \$100, and \$90 for 1 day (member or non-member). Early registration will end January 30th. We still need to determine Banquet costs. Register for block rooms by February 2nd.

Action Item – Dan will coordinate with Kevin Gelwicks on costs and timing.

The Excom will purchase two comp rooms for students and a room for continuing education presenter. We need to check with Marriot on how many comp rooms they are giving.

Program – Dan talked with Jason Burkhardt and abstract submissions will be due January 23th.

Judging – Mandi Brandt is the new chair of the judging committee.

Arrangements (Ryan Fitzpatrick) – The ExCom toured the Marriot in the afternoon and the layout will remain similar to the 2013 meeting.

Continuing Education (Diana Miller and Jesse Lepak) – The upcoming course has been arranged and will be Friday, February 27th. Dr. Jesse Trushenski will teach an all-day course titled Fish Nutrition Basics: What Fish Culturists Need to Know About Feeds and Feeding. The cost for the course, if any, is still being determined. Standard equipment for AV will be provided by hotel and AFS. Excom will provide up to \$1500 to cover travel costs for Dr. Trushenski and other costs associated with the training.

Fundraising (Paul Gerrity) – Paul and Matt Kondratieff sent out donation letters in November and will be following up soon. We will be budgeting \$3,000 for the 2015 meeting.

Gifts (Erin Sobel) – Dan will get update from Erin.

Raffle (Boyd Wright and Hilda Sexauer) –

- After Jan 1st, Dan will apply for raffle license. Dan is an active Games Manager for Colorado. We will need to send in quarterly reports. Boyd will work with Dan.
- There is \$1400 to help fund raffle items. Need to move funds into raffle account. Add Boyd to raffle checking account.
- Dan will send Rick quarterly report letters.
- Will look into whether we can auction the books donated by Tom Nessler at WD/Parent Society meeting with proceeds sent to the COWY student endowment funds.

Registration – (Rick Henderson) – Rick Henderson will be in charge of registration and will find someone to assist. Registration emails and comments will go to Rick and ExCom. Rick will address reimbursements and tracking, and then be in charge of making sure registration materials get to registrants.

Aquaculture (Lars Alsager and Jason fearheiley) – No updates.

Newsletter (Anna Senecal and Eric Fetherman) – The fall issue of The Angler was completed on 12/1/2014 and sent out the following Monday.

Membership (Boyd Wright and Bobby Compton) – Bobby produced a table that summarized registrants from the 2014 meeting.

Membership Type	<u>Colorado</u>		<u>Wyoming</u>	
	Number	% Parent Society members	Number	% Parent Society members
Regular non-member	12		23	
Regular member	34	62	39	85
Student/Young Pro non-member	11		4	
Student member	19	53	7	81
Young professional	8	50	2	50

Ryan also asked how many folks are members but don't come to meeting. One part of the answer is that some members no longer live in the area. Eighteen people attended the meeting but were not members. Excom will contact these people to either recruit them or better understand by they are not members.

Mentoring (Steve Gale) - Members should apply by January 15 if they want to be mentors. Students can apply from January 15 to March 15. Mentor/Mentee teams will be notified by April 1. They will post opportunities (by late January) on the website and then solicit for mentees. Steve will provide summary at annual meeting.

Nominating (Paul Gerrity) – Paul has two nominees for the upcoming secretary/treasurer position (Steve Gale and Kevin Gelwicks).

Archive Committee (Greg Anderson)

The COWY AFS Chapter was founded in 1966. CMU has been added into the archive and updated their library. Greg will purchase external archive to store images.

Greg is interested in having members send any photographs and slides from past events. Greg will have a computer/scanner set up at the registration table at the annual meeting.

The DC Booth hatchery will stay open, so Greg asked Excom for direction on a new 3 year agreement. Greg will draft letter for the new agreement, Excom will review, and Greg will send to DC Booth.

Student subunit reports

UW update (Tyler Firkus) – They have booked all speakers, conducted redd counts on Spring Creek in Laramie, and hosted a bowling social to expand membership. All officers are new so they are learning as they go.

CSU and CMU updates – No updates. The Excom has \$1000 planned in the budget for the student social.

Update on CO/WY Chapter Travel Grants to 2015 WDAFS and Parent Society Annual Meeting (Paul Gerrity) - Paul has not received any applications for the student or professional travel grants to date. The application deadline is December 20, 2014.

2016 Annual Meeting Update (Bobby Compton)

The Nebraska Chapter declined our offer for a joint meeting (no out of state travel for State employees). So Bobby has been in contact with Helms Briscoe working on a contract with the Hilton Garden Inn in Laramie. He should have a contract in January, 2015. Meeting will be from March 1st to 4th, 2016. They are discussing the minimum number of rooms and are working on getting the Federal per diem rate. Theme for the meeting will be the 50th Birthday.

Revisions to Bylaws:

- Paul has an updated list of changes to the Procedures Manual and will begin a working document that will be reviewed by the ExCom sometime after the 2015 annual meeting.
- Paul will create a draft and send out proposed changes in the Bylaws to the membership in the January Newsletter and will vote for approval at annual business meeting. After approval by the Chapter the changes go to Parent Society for review and final approval.
- The ExCom agreed to have one Student Chapter representative on the committee. A rotation will be established among the three Student Chapters. Paul will draft language in the proposed Bylaw changes. This potential change to the ExCom must be voted on at the 2015 Business Meeting.

- We discussed additional changes in the Procedures Manual including 1) Past president will help student units with taxes 2) add outstanding mentor award, and 3) add language about CO Raffle requirements.
- An Excom member will meet with Student Chapters in October to discuss the organizational structure of the Chapter and how the Student Chapters fit in.

New Business

2017 meeting location – The ExCom discussed having the 2017 in a location other than Fort Collins. Options include a joint meeting with the Utah Chapter in Grand Junction or Vernal, or in Steamboat Springs. Rick will work on this and share progress with the ExCom.

The next ExCom meeting (conference call) is scheduled for February 2, 9am.

Ryan motioned to adjourn the meeting. Paul seconded and the meeting was adjourned.