



## Colorado-Wyoming Chapter of the American Fisheries Society



### Fall ExComm Meeting Agenda

July 26, 2012

Colorado Parks and Wildlife  
Northeast Regional Office  
317 West Prospect Road  
Fort Collins, CO 80526

9:00 Call to order, determine quorum

Chris Kraft, Jesse Lepak, Matt Kondratieff, Ryan Fitzpatrick, Paul Gerrity, and Dan Brauch attending.  
Quorum met by four excom members attending.

Approval of meeting agenda, additional new business: Paul made motion to approve agenda, Matt second.

Advancement of Officers: Paul made motion to approve agenda, Matt second.

Approval of Annual Business Meeting Minutes (Paul Gerrity): Paul made motion to approve agenda, Jesse second.

Approval of FY12 Treasurer's Report (Paul Gerrity): Profit from annual meeting: \$30,575.00 \$18,373 for CO/WYO chapter, rest for WD. 123 signup checks staggered with reserve still held—checks received up to three months after last registration checks (should get last in August). Aug 1 begins fy 2012-2013. Paul will check with tax guy to see if Aug check can be entered in 11-12 fy vs in 12-13 fy. Matt, Laurie, and Ann worked hard to get donations of \$17,755 for WD meeting. Did not include Stantek underwrite of \$2500. Paul will still need to settle with WD for final 3 checks from 123 signup. Paul made motion to approve, Chris second (conditional of tax guy approving including August 123 check in fy 11-12 budget). Treasurer's report attached.

Discussion of FY13 Budget (Ryan Fitzpatrick) Donation target conservative (would like to shoot for \$4000-\$5000. VP travel to WD may need to be increased to \$1500? (not approval item).

Student Subunit Reports (especially regarding subunit taxes): Wyoming and CSU has lost tax exempt status, Univ of Wyoming is working to reapply for their tax free status, working to increase undergrad memberships.

CSU: attendance up with 20-30 students attending most meetings. Kids fishing day planned for this fall at local pond, fishing derby will likely happen but has not yet, may be working on Poudre River cleanup. College lake has been found to contain NZMS, so CSU will not allow AFS to complete fishing derby, which is chapters main source of income. Chapter working on disinfection protocols to apply to CSU to allow fishing derby to happen this fall (normally spring). F&W Head will review (and send to Elizabeth Brown for review).

Matt created packet for student units to provide tax application information. It is the student chapter's responsibility to file taxes to maintain their tax free status.

### Committee Reports

- Continuing Education  
Jesse recommending talking to Kevin Bestgen to complete continuing education session on CO/WYO native fishes. May want to get a list of new topics for next meeting. Paul suggested statistics class which was offered by Ken Gerow, U of Wyoming statistician at Seattle meeting. Jesse will send out a short list for consideration by membership.

- Arrangements
  - Wait until closer to meeting. 2013 meeting February 25-27<sup>th</sup> Continuing ed on the 25<sup>th</sup> (Monday)
- Chapter Archivist
  - o Taxes 7 years, everything else 3-5
  - o Greg Anderson can archive
  - o Financial records can destroy after time period expires
  - o Can make judgment on some items that are not needed for archiving, otherwise send to Greg.
- Environmental Policy
- Membership
- Newsletter
- Nominating: Diana will be in charge-had three strong candidates when Paul was elected
- Program
  - o Fish culture, stream restoration, fire presentation focus, but potentially no plenary session.
- Mentoring Committee
  - o Dan provided update on committee direction; need to submit to EXCOM to assess whether program can be kicked off for this fall. Need to be sure liability is covered (Diana looked into?).

2012 Annual Meeting Update (Ryan): Continuing ed Monday, Non-concurrent session day 1, Concurrent day 2, hoping for attendance around 120. Student units will host socials.

### **New Business**

- Discussed setting aside money to send a professional to the 2014 Western Division meeting in Mexico. \$1300 or so for covering flight, now might be time to consider chapter pay. Membership would need to vote on at annual meeting. Who would be on Selection committee? Discussed requiring CV, resume, or abstract to apply and for applications to be reviewed by ExComm. Discussed mandating that recipient present at meeting. ExComm supported considering paying for flight (other expenses would be covered by WD).
- Tom Nesler has old fish taxonomy books he is willing to sell as a fundraiser. May be better to set up at annual meeting? Tom was willing to sell at internet auction. Recommended money goes to student endowment funds.
- Discuss updating the procedural manual to duties of past president. Ryan would like to add to duties of past president to update manual each year (last updated in 2005). Paul first, Dan seconded to add. Add to Secretary/Treasurers duty to nudge student chapters to complete their taxes when completing chapter taxes.
- Next ExComm Meeting location, date, time: Fort Collins West Conference Room 9 am on Tuesday, December 11, 2012. Will include tour of meeting facility.

WD president, executive director of AFS need to receive latest copy of bylaws, Paul did place on web site (bylaws updated in 2011).

Meeting adjourned at 11:20 and officers travelled to US bank to change over banking information for new officers.