

CO-WY AFS Chapter Annual Business Meeting Minutes
Plains Hotel
Cheyenne, Wyoming
Wednesday, March 8, 2006

Attendees: Hilda Sexauer (President), Lori Martin (Vice-President), Matt Kondratieff (Secretary-Treasurer), Anita Martinez (Past-President), Chapter Committee members, and Chapter members

Hilda Sexauer called the meeting to order at 7:15 am.

Determination of Quorum

Hilda Sexauer determined we had 47 members to complete a quorum.

Approval of 2005 Annual Business Meeting Minutes

Bill Bradshaw motioned to approve the 2005 Annual Business Meeting Minutes. Dirk Miller seconded the motion. The motion carried unanimously.

Appointment of Parliamentarian

Dirk Miller was designated the meeting parliamentarian.

Western Division President Address

Hilda introduced Joe Margraf, Western Division President, and thanked him for coming down from Alaska to attend our meeting. Joe addressed the assembly and thanked Hilda and the Chapter for the invitation. Joe described the role of the Western Division to the Chapter. He reminded the Chapter about the upcoming Western Division Annual meeting in Bozeman, May 15-19. The deadline for submitting abstracts was closed, but he encouraged folks to attend the meeting. Campus housing is available.

Chapter President's Address

Hilda welcomed everyone to the meeting and thanked everyone for their help in making the meeting a success (Chapter members, Chairpersons, and ExCom). Committee chairs and plenary speakers were recognized and presented gifts. The Chapter is need of the following committee chair: 1) Newsletter Committee chair (can be from either state) and 2) Membership Committee co-chair from CO.

Secretary/Treasurer Report

Matt Kondratieff provided a handout (see below) indicating the Chapter's Treasurer Report from August 1, 2005 through March 7, 2006. He reported that the Chapter's checking account balance as of March 4, 2006 was \$19,137.02; the Chapter's savings account balance as of March 7, 2006 was \$26,077.77.

Checking, Savings, & Investment Account Information

As of March 4, 2006

US Bank - Checking Account Balance = **\$19,137.02**

US Bank - Savings Account Balance = **\$26,077.77**

Coca-Cola Stock (value fluctuates) = \$4,535.00

Total Account Balance = \$49,749.79

US Bank - Checking Account Balance

Starting Balance = (as of December 22, 2005) = \$13,289.88

Description

January credits = \$1,720.00

January expenses = \$2945.82

February credits = \$8,270.00

February expenses = \$1314.97

March credits (to 3/4/06) = \$755.00

March expenses (to 3/4/06) = \$200.00

Ending Balance = (as of 3/4/06) = \$19,137.02

US Bank - Savings Account Balance

Starting Balance = (as of December 22, 2005) = \$26,067.37

Description

January interest 1/26/06 = \$3.88

March interest (to 3/7/06) = \$6.52

Ending Balance = (as of 3/7/06) = \$26,077.77

Chapter Income Taxes

Lori Martin reported that the Chapter had completed filing income taxes for FY04 and FY05. If the Chapter does not gross over \$25,000.00, there is no need complete taxes. The total cost required for filing income taxes each year is approximately \$300.00. The Chapter has spent a total of \$600.00 for filing taxes in FY04 and FY05.

Special Committee Reports-Student Sub-units

Bobby Compton, University of Wyoming Student subunit President. The student subunit had a great year with many good speakers presenting at their meetings. Three speakers are scheduled to present before the end of school year. They have a lake cleanup/BBQ event coming up later this year. The student group is selling t-shirts, mugs and pint glasses. The subunits effort with the Student Chapter social was much appreciated.

No report from Colorado State University Student Subunit

Special Committee Reports-Continuing Education

Andy Dux and Gordon Edwards are the Continuing Education Committee. Gordon provided background on the selection of continuing education topics. The committee passed out survey forms to attendees. Question on the form include topics of interest and ideas on a field workshop. Gordon also mentioned the benefit of having a mix of specialized topics and general topics for continuing education meetings. He stated Monday's INAD workshop had good attendance and received lots of positive feedback. Andy reported that the All Topo workshop should have good attendance. He thanked John ZoBell in advance for instructing the course.

Special Committee Reports-Program Committee

Craig Amadio and Kelly Todd are Program Committee chairs. There were a total of 127 people registered for the 2006 Annual Meeting and a total attendance of 155 individuals. There were 32 contributed papers and 11 contributed posters for the meeting. Craig thanked Bobby Compton and Diana Sweet for assisting with program printing. He also thanked Beth Bear for assistance with the contributed papers sessions. Hilda thanked Craig and Kelly for doing a great job with the program.

Special Committee Reports-Environmental Policy Committee

Lori Martin stated that the committee's primary objective as stated in the Chapter's rules is advocacy. If there are important environmental issues that you feel should be addressed, bring them to the attention of committee chair.

Special Committee Reports- Membership Committee

Greg Anderson delivered a short Membership Committee report. James Dominguez left CDOW and is no longer serving as the Membership Committee co-chair in Colorado. Steve Gale is the new representative from Wyoming. Eva Foster and Gail Goldberg (Parent Society) provide updates on the current chapter membership information. Greg encouraged the Chapter members to inform the membership committee of new members.

There are 234 active members (maintained) including: 3 Hutton Program students, 31 Life Members, 139 Regular members, 11 retired members, 33 student members, and 17 young professionals. He stated that student membership fees have been lowered from \$38.00 to \$19.00. Greg encouraged students (particularly from CSU or UW) to contact Greg or Steve on new student members. He encouraged the student subunits to get more student involvement.

Greg thanked the Chapter ExCom and membership for the display board and stated that it has been especially useful during the annual WGFD EXPO in Casper.

Students have been actively involved in the Hutton Program in Colorado, with Scott Gilmore (CDOW) mentoring 2 students and John Alves (CDOW) mentoring 1 student during 2004-2005. This program continues to be an excellent way to get students involved from an early age.

Outreach continues to be a priority for the membership committee, with AFS information being distributed to fish culturists and new employees during the WGFD new employee orientation. He will work with our new chapter Webmaster, Kevin Gelwicks, to include more membership details on the website. Greg discussed the idea to create an outreach brochure for recruiting high school students.

Greg thanked the vendors for attending the meeting and encouraged folks to visit their booths. Bob McDowell thanked Greg for his active involvement in AFS and for getting fish cultures more involved.

Special Committee Reports-Chapter Archivist

Venice Beske gave an update on archiving materials. The biggest accomplishment for the archivist committee was the determination of location for storing materials, other than Venice's attic. The Chapter has decided to use the Spearfish SD facility for storing archives. This facility has the South Dakota Chapter records, Fish Culture Section Records, and Parent Society records. The Chapter would continue to have access to our records. We are trying to gather recent year's proceedings for inclusion in the archives and libraries. The Chapter will provide annual meeting proceedings and Chapter newsletters to both universities (UW and CSU). The procedures manual is now updated to include information on how to archive materials. Venice reminded members that the old format (paper) is still superior over electronic formats for archiving. Venice plans to make trip to Spearfish to transport our Chapter materials. There are no plans to charge the Chapter for the cost of transporting materials. The Chapter plans to arrange for a long-term loan arrangement in case the facility disappears.

Chapter Website

Kevin Gelwicks is serving as the new Webmaster with Hilda Sexauer resigning from this position. Hilda encouraged the membership to give Kevin assistance and ideas for designing the Chapter website.

Procedure Manual Revisions Update

Matt Kondratieff reminded the Chapter membership to review and utilize the Chapter Procedure manual whenever possible. The procedure manual is a working document and revised as the Chapter grows and changes over time. The manual should be treated as a tool to assist with the Chapter's operation. Members should be reminded that the manual is easily accessible through the Chapter website.

Special Committee Reports-Western Division Investment Funds

Bill Bradshaw updated the Chapter on investing the Chapter's funds in order to maximize growth compared to leaving the money in a bank savings account. The Western Division has an investment fund with the goal of using this money to fund grant proposals. Last year, Past President Anita Martinez asked Bill Bradshaw and Dave Zafft to investigate investment options with the Western Division.

Bill Bradshaw motioned to invest up to \$22,000.00 of the Chapter's dollars into the Western Division's investment club. The amount to be invested will be based on excess dollars remaining in the Chapter's checking and savings accounts at the end of the fiscal year after accounting for money necessary to support the Chapter's annual operating budget. This motion is pending acceptable investment procedures to be adopted by the Western Division. Chapter membership approved the motion.

Grant Proposals-Wyoming Council Trout Unlimited

Steve Wolff (representing the Wyoming Council Trout Unlimited) explained a grant proposal for \$5,000.00 for the Triple Peak Forage Reserve. Funds are requested to provide financial compensation for the permittee (on a willing seller / willing buyer basis) to waive his allotment complex grazing permit back to the US Forest Service (FS) without preference. FS will then place 53,560 acres into Forage Reserve (i.e.

“grassbank”) status, with strict language/terms/conditions under which this portion of the allotment complex could be grazed by domestic sheep. There will be 5,115 acres excluded from grazing.

Steve Wolff motioned to request the CO/Wyoming AFS Chapter donate \$5,000.00 toward the Triple Peak Forage Reserve allotment buyout. Motion passed to fund the grant proposal.

Announcement of Incoming Secretary-Treasurer

Matt Kondratieff stated that James Domingues and Kathy Foster were selected as the two candidates for the incoming Secretary-Treasurer position. He reported that James Dominguez left Colorado, so Kathy Foster is the uncontested new Secretary-Treasurer. Matt Kondratieff congratulated Kathy Foster as new Secretary-Treasurer and welcomed her to her new position.

Awards

Hilda congratulated the two scholarship award winners from each university. Patrick Lionberger won the American Fisheries Society Ron Remmick Memorial scholarship award from the University of Wyoming and Adam Hanson won the American Fisheries Society Memorial scholarship award from Colorado State University.

The meeting was adjourned at 9:00am.